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Arizona Early Childhood Development & Health
Pinal Regional Partnership Council

DRAFT

Meeting Minutes
December 10, 2008

1. Welcome and Call to Order

The Pinal Regional Partnership Council Meeting was held on December 10, 2008 at Central Arizona College, 8470 N. Overfield Road, M101, Coolidge, Arizona, 85228.

Regional Council Chair Mezzio called item #1 for the meeting to come to order at 1:10 PM. Brief welcome by Chair Mezzio and introduction of the guests at the meeting.

Council Members in attendance:

Barbara Mezzio, Kai Gerkey, Melanie O'Neil, Charity Russell, Christina Jenkins, Mary Kyle (via conference phone), Bryant Powell, Aaron Harris, Arnoldo Hernandez

Council Members not in attendance:

Mary Allen

First Things First Staff in attendance:

Jennifer Johnson, Aimee Kempton-Sarosi, Teri Lippens, and Carrie Loos

Public in attendance:

5 members of the public were present

2. Consent Agenda

Chair Mezzio called item #2 to consent agenda.

The items on the Consent Agenda included the Meeting Minutes from the November 12, 2008 Pinal Regional Partnership Council Meeting.

A motion was made by Member O'Neil to accept the November 12 meeting minutes. Seconded by Member Powell. Motion carried.

3. Discussion of Conflict of Interest

Chair Mezzio called item #3 for the discussion of Conflict of Interest and recognized Teri Lippens, from First Things First.

- Copies of the evaluation of grant applicants and committee member disclosure statement (conflict of interest forms) were distributed to the Council and to the public. Action items were: Evaluation of grant applicants, knowledge and expertise in the area, ability to develop an objective/subjective analysis of each proposal, fair and equal consideration of the applicant, guard against any tendency that might slant the evaluation in favor of a personal preference,



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conflict of interest, security and confidentiality regarding the content of any application, and communication with grant applicants.

4. First Things First State Board Update

Chair Mezzio called item #4 for an update of the First Things First State Board Meeting.

Two items are coming back for further development and will be resubmitted for the January Board Meeting for approval.

- Strategy #8 Family Support – Increase coordination of Family Support services, and provide enhancement or expansion to existing family support services.
- Strategy #10 Professional Development – Expand and enhance existing community based early care and education training and professional development support.

Three items were put on hold, for everyone throughout the state: evaluation funds, needs and assessment funds, and the communications.

Quality First! Assessment Award Grants: South West Human Development and Association for Supportive Child Care. Quality First! Coaching and Incentive Grants: Valley of the Sun United Way and United Way of Tucson.

State Board Meetings are broadcasted to the local First Things First Offices. Comments from the public can be broadcasted at the State Board Meetings too.

5. Discussion of Funding Plan Update

Chair Mezzio called item #5 for the discussion of funding plan update and recognized Aimee Kempton-Sarosi, Regional Coordinator, Pinal Regional Partnership Council.

- Copies of the Pinal Regional Partnership Funding Plan were distributed to the Council members and to the public.

Ms. Kempton-Sarosi reviewed why two strategies were returned to the Council for further review and noted that they will be resubmitted to the State Board Meeting in January of 2009. Ten Strategies were approved for the Pinal Regional Partnership Council.

We are currently developing the logic model and the work will be defined through the strategies and the Council will review the logic models in the four work groups (Health, Professional Development, Family Support, and Quality Access) via conference call. The logic models will be out by January 2009 and will be returned to Teri Lippens, First Things First, by the end of January 2009.

6. Presentation on Request for Grant Application Process

Chair Mezzio called item #6 for a presentation on request for grant application process and recognized Aimee Kempton-Sarosi, Regional Coordinator, Pinal Regional Partnership Council.



- Copies of the PowerPoint were distributed to the Council and to the public regarding the request for grant application process.

The main action items were: funding plan logic model, scope of work – narrative, what is a request for grant application, why a request for grant application, timeline and key responsibilities, the request for grant application review process, conflict of interest, selecting the reviewers, review committee recommendations, awards, public review, and First Things First information meetings.

The tentative timeline for request for grant application was reviewed and explained to the Council members.

7. Workgroup Updates and Discussion

Chair Mezzio called item #7 for workgroup updates and discussion and recognized Aimee Kempton-Sarosi, Regional Coordinator, Pinal Regional Partnership Council.

New Chair's were named for the Professional Development and Quality and Access Work groups due to previous conflicts of interest.

- Quality and Access Chair – Member Hernandez
- Professional Development Chair – Member O'Neil

8. Discussion of Pinal Regional Council Retreat

Chair Mezzio called item #8 for a discussion of the Pinal Regional Council Retreat.

The Pinal Regional Partnership Council Retreat will be held on Friday, February 27, 2009, starting at 9:00 am and ending at 3:00 pm. The location for this retreat is still to be determined.

9. Quality First! Update

Chair Mezzio called item #9 for a Quality First! Update and recognized Aimee Kempton-Sarosi, Regional Coordinator, Pinal Regional Partnership Council.

The Quality First! rollout will be January 2, 2009. Outreach will begin on January 2, 2009 and more information and material will be made available when Ms. Kempton-Sarosi receives this information. Applications will be open beginning on January 12 and we will ask all centers and home care providers to participate. The Pinal Regional Partnership Council has 7 slots for centers and 5 slots for homes.

10. Call to the Public

Chair Mezzio called item #10 –no call to the public forms were submitted.

11. Next Meeting Location – January 14, 2009

Chair Mezzio called item #11 and announced the next meeting location on Wednesday, January 14, 2009.

Central Arizona College, Signal Peak Campus (Rm I211)
8470 N. Overfield Road, Coolidge, AZ 85228



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12. Adjourn

Chair Mezzio called item #12 to adjourn the meeting.

A motion was made by Member Powell to adjourn the meeting at 2:54 PM. Seconded by Member Jenkins. Motion carried.

Submitted By:

Approved By:

Aimee Kempton-Sarosi
Regional Coordinator
Pinal Regional Partnership Council

Barbara Mezzio
Chair, Pinal Regional Partnership Council